

SOUTHERN INTERIOR LOCAL GOVERNMENT ASSOCIATION
Minutes of Executive Meeting - Wednesday April 29, 2020
Meeting held via teleconference

MEMBERS PRESENT

President	Councillor Lori Mindnich, Lumby
1 st Vice President	Director Karla Kozakevich, RDOS
2 nd Vice President	Mayor Toni Boot, Summerland
Past President	Councillor Shelley Sim, Clearwater
Directors	Councillor Bill Sarai, Kamloops
	Mayor Robin Smith, Logan Lake
	Debbie Cannon, Salmon Arm
	Councillor Louise Wallace Richmond, Salmon Arm
	Councillor Ruth Hoyte, Coldstream
	Councillor Judy Sentes, Penticton (arrived 10:21 am)
	Executive Director Alison Slater
Absent	Councillor Akbal Mund, Vernon

CALL TO ORDER

President Mindnich called the meeting to order at 10:04 am.

CONSIDERATION OF AGENDA

Moved/Seconded THAT:

The agenda be accepted.

CARRIED

ADOPTION OF MINUTES

Moved/Seconded THAT:

The draft minutes of the Executive Meeting held via teleconference on March 20, 2020 be adopted.

CARRIED

CORRESPONDENCE

N/A

BUSINESS ARISING FROM THE MINUTES

1. Convention Cancellations Financials

Sponsorships

- \$38,700 of sponsorships have been retained
 - \$14,195 of sponsorships have been returned
 - \$39,050 of sponsorships had not been received
- \$91,945 Total**

Speaker and other expenses paid in 2020

○ CivicInfo (for MC and Visa charges)	\$1,495
○ Kalen Sukra (will speak for free in 2021)	\$2,625
○ DeVolder (only charge ½ rate in 2021)	\$4,463
○ Plaques for CEA (CN did cover this cost)	\$ 404
○ Delegate gifts (can use next year)	\$2,205
○ O’Keefe Ranch (deposit now for 2021)	<u>\$ 200</u>
 Total	 \$11,392

Costs paid that will be refunded

- | | |
|----------------------------------|-------|
| ○ Cattlemens’ Club (will refund) | \$250 |
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NEW BUSINESS**1. TransMountain Expansion – sponsorship of educational session/speaker**

- TransMountain Expansion has offered some of the sponsorship money that would have been put towards the convention to be used for speakers for the SILGA community.
- Board looking to put together a “Speaker Series” depending on the funding
- Ideas for speakers/topics as follows:
 - Destination BC/Tourism – how to help local tourism companies
 - EMBC – dealing with floods/fires in the Covid world
 - Budgeting/economic forecasting
 - Community building capacity/uplifting topics from our Covid experience – inspiring and engaging in the new reality
 - Community economic development – SFU speaker?

Moved/Seconded by Bill Sarai/Louise Wallace Richmond that:

SILGA to approach TransMountain Expansion for funding to present a virtual Speakers Series to SILGA members.

CARRIED**2. CEA Awards**

- The 2020 award winners have been selected:

Social Responsibility	City of Vernon
Environmental Sustainability	RD Central Okanagan
Economic Development	City of Revelstoke

- These awards should have been given out at the 2020 SILGA convention in Vernon on April 29th; instead the plaques will be mailed out to the winning councils.

- SILGA will send out a news release to all members informing them of the winners and the CEA awards committee members will coordinate with the winning councils to give a virtual presentation of the plaques.
3. **BC Hydro COVID-19 Relief Program**
- 5 municipalities in BC own their own electrical distribution utility, including Penticton. Penticton has written a letter to the Premier to ask for financial support to allow these independent utilities the ability to provide the same financial relief for their customers that BC Hydro, a crown corporation with province wide operations, is offering. As of the meeting date, the Premier has passed this issue on to the Ministry of Energy, Mines, and Petroleum Resources.

Moved/Seconded by Karla Kozakevich/Judy Sentes that:

SILGA write a letter to the Premier asking for fair and equitable treatment province wide for all electrical and power customers during the current pandemic and for the future.

CARRIED

- This letter will reference that Fortis BC and independent utility customers should receive the same financial treatment as BC Hydro customers and allow all regions to get their economies started up at the same time once the Province begins to relax the Covid 19 restrictions.

COMMITTEE REPORTS

1. Finance Report

- As at March 31, 2020 SILGA had \$26,414 in the bank and \$113,136 in the MFA account with \$488 of interest to date.
- 2020 membership due invoices for \$51,855 have been sent out and to date SILGA has received \$10,671 from 15 of the 37 members.
- An entry has been made in the General Ledger to indicate the \$38,700 of sponsorships deferred to 2021 has reduced the available funds in the MFA by the corresponding amount.

2. 2019 Financial Statements

- Draft 2019 Financial Statements have been prepared by BDO. They show a loss of \$2,962 on revenues of \$213,653, a significant improvement over the budgeted \$19,236 loss.
- The accountant has given the statements a clean opinion.
- The 2019 Draft Financial Statements are accepted by the board as presented.

3. 5 year financial plan

- The budget for 2020 has changed dramatically with the cancellation of the 2020 convention. With the loss of the convention revenues, the association is looking at a \$29,936 loss.
- SILGA has a \$30,000 contingency reserve in place for convention shortfalls and/or to allow a smaller community the opportunity to host the convention. This reserve will most likely be used in 2020.

- The association is financially well positioned to continue operations as they have \$113,000 in the MFA Money Market account and their operating costs, without the consideration of the convention are approximately \$16,618 higher than revenues.
- This loss can be fully recouped in two years if future conventions go ahead as planned and cost cutting measures are taken.
- Staff is also investigating the possibility that SILGA can take advantage of the Canada Emergency Wage Subsidy to assist with administrative expenses.

Moved/Seconded by Shelley Sim/Robin Smith that:

To assist with cost cutting for the association, the SILGA Directors will not be covered for travel or meal expenses in 2020.

CARRIED

Directors were in receipt of the General Ledger and MFA account reconciliation to March 31, 2020.

Moved/Seconded by Bill Sarai/Robin Smith that:

The finance report be received.

CARRIED

4. Resolutions

- All SILGA resolutions will be going directly to UBCM for debate except for three locally themed resolutions:

Kamloops	Keep of Prisoner Program
Kamloops	Re-evaluation of Outpatient Model
Revelstoke	Funding for Provincial Police Resources along the TCH corridor

- These resolutions will be discussed by the resolution committee and forwarded back to the board for consideration.

5. Elections for SILGA board

Options:

1. If UBCM convention happens as scheduled, the elections will take place at the SILGA luncheon on September 23rd.
 - Table Officers will be acclaimed – no nominations from the floor will be accepted.
 - Directors at Large will be voted for. Again, given these unprecedented times, no nominations from the floor will be accepted; only those candidates in the 2020 Nomination Report will be considered. There are 10 candidates for 7 positions. There will be an opportunity for speeches from the candidates.
2. If the UBCM convention is cancelled or done virtually, the SILGA elections will also have to be done virtually.

- In order to keep the vote as simple as possible and to ensure only elected officials are voting, Survey Monkey is being considered.
- Again, Table Officers will be acclaimed.
- Again, no nominations from the floor will be accepted; only those candidates that are in the 2020 Nomination Report will be considered.
- The 2020 Nomination Report and link to Survey Monkey will be sent out to each voting member individually to ensure they have received the information prior to “voting day”.

Moved/Seconded by Karla Kozakevich/Bill Sarai that:

Director at Large vote will be completed via Survey Monkey once confirmation is received from UBCM that this can be an acceptable method.

CARRIED

In Camera meeting was postponed given the length of the meeting.

Next meeting: June 10th at 10:00 am via teleconference

Adjournment

Moved/Seconded THAT:

At 12:44 pm the SILGA Executive Meeting of March 20, 2020 be adjourned.

CARRIED

Alison Slater